NATIONAL GUARD

Instructor/TAC Records

The important thing to remember about these records is that the Instructors and TACs cannot perform their duties unless they have all the required documents in their records. It is therefore vitally important you make sure each Instructor and TAC has a complete record before coming to OCS Consolidation.

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NUNC ET SEMPER

<u>DA 1059 for TAITC/BFITC</u>:

If they just have BFITC and have not taken TAITC we will accept that.

NATIONAL GUARD

Orders for ASI 5K (officer's) – SQI 8 (warrant officers & enlisted): These documents usually come in the form of "orders" authorizing the individual to hold the designated Skill Identifier for having completed TAITC/BFITC

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DA Form 705 (PT Card) – Make sure the last record APFT is within one year, and completely filled out.

DA Form 5500/5501-R (Body Fat Sheet): Make sure if the PT Card shows "NO GO" in the height/weight block that the weight and height are

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Promotion Orders (1LT, W01/2, SFC or above): ***Make sure the promotion orders are for current rank.***

DA 1059 for TTOC/TQC (TAC's Only): ***Certificates of Completion are not acceptable unless taught at Ft Benning (they do not issue 1059's). Must be a DA 1059 showing successful completion of***

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DA 1059 for OBC (officer's), WOBC (warrant officer's) or ANCOC PH II (enlisted):

Certificates of Completion are not acceptable unless taught at Ft Benning. Must be a DA form 1059 showing successful completion of the course.

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Instructor Board Certification: ***(Formerly the Title 11/Murder Board) The Instructor or TAC must have given a class before an OCS Battalion certification board. The documented evidence will be an instructor performance evaluation and a memo signed either by a Title 11 officer or an OCS Battalion Commander.***

NATIONAL GUARD

Quarterly Evaluations (Instructor's Only): ***Each instructor must have an instructor evaluation done on them quarterly. If the person coming to consolidation is not in an instructor slot back at his or her home station, but will be instructing OCS at consolidation they should have an instructor evaluation done on them 90 days prior to***

NATIONAL
GUARD

Questions??